



## Thelen Materials, LLC: Credit Application

**28957 West Route 173, Antioch, Il 60002 \* Phone:** (847) 395-3313 \* **Fax:** (847) 395-3452

<b>FULL NAME OF FIRM OR INDIVIDUAL – “APPLICANT”:</b>				
<b>BILLING ADDRESS:</b>				
STREET		CITY	STATE	ZIP CODE
<b>PHONE:</b>	<b>FAX:</b>	<b>CELL:</b>	<b>OTHER:</b>	
<input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Single Owner <input type="checkbox"/> Other			<b>Email:</b>	
<b>RESALE #.:</b>		<b>FED ID #:</b>	<b>SOC SEC #:</b>	
<b>OWNER NAME:</b>				<b>CELL#</b>
<b>HOME ADDRESS:</b>				<b>HOME#</b>
STREET		CITY	STATE	ZIP CODE
<b>PRESIDENT</b>		<b>PURCHASING MGR</b>		
<b>OFFICE/CELL #’s:</b>		<b>OFFICE/CELL #’s:</b>		
<b>VICE PRESIDENT</b>		<b>ACCT PAY MGR</b>		
<b>OFFICE/CELL #’s:</b>		<b>OFFICE/CELL #’s:</b>		
		<b>A/P Email :</b>		

Applicant hereby certifies that the information furnished under this Application and any other financial statements furnished in connection herewith, is true and correct and that this information is being furnished to Thelen Materials, LLC, “Thelen” for the purpose of inducing Thelen to extend credit to Applicant, and understands that Thelen intends to rely upon such information. Applicant understands and agrees to be bound by the terms incorporated herein by reference and contained on the Page 3 hereof in this Application and all invoices and other documents furnished by Thelen from time to time, all of which are incorporated herein by reference, and to advise Thelen of any material change in the information provided herein, including but not limited to, change of ownership, address or telephone. Applicant understands that Thelen will retain this Application whether or not it is approved. Applicant hereby authorizes to check Applicant’s credit history and trade and bank references for customary credit information, to confirm the information on this Application, including but not limited to, sending a copy hereof to the trade and bank references and to release information to other creditors regarding Applicant’s credit experience with Thelen. **APPLICANT UNDERSTANDS THAT THE TERMS AND CONDITIONS CONTAINED ON PAGE 3 HEREOF ARE MATERIAL HERETO AND SPECIFICALLY MADE A PART HEREOF.**

\*Authorized Signature: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\*\*\* ALL (4) PAGES MUST BE SIGNED TO BE PROCESSED \*\*\*



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Office Use Only

<b>TRADE REFERENCES</b>		
<b>1)</b>	<b>COMPANY NAME:</b>	<b>PHONE:</b>
	<b>ADDRESS:</b>	<b>FAX:</b>
	STREET      CITY      STATE      ZIP CODE	
<b>2)</b>	<b>COMPANY NAME:</b>	<b>PHONE:</b>
	<b>ADDRESS:</b>	<b>FAX:</b>
	STREET      CITY      STATE      ZIP CODE	
<b>3)</b>	<b>COMPANY NAME:</b>	<b>PHONE:</b>
	<b>ADDRESS:</b>	<b>FAX:</b>
	STREET      CITY      STATE      ZIP CODE	
<b>4)</b>	<b>COMPANY NAME:</b>	<b>PHONE:</b>
	<b>ADDRESS:</b>	<b>FAX:</b>
	STREET      CITY      STATE      ZIP CODE	

<b>BANK REFERENCES</b>		
<b>1)</b>	<b>NAME:</b>	<b>PHONE:</b>
	<b>ADDRESS:</b>	<b>FAX:</b>
	STREET      CITY      STATE      ZIP CODE	
	<b>ACCOUNT#:</b>	
<b>2)</b>	<b>NAME:</b>	<b>PHONE:</b>
	<b>ADDRESS:</b>	<b>FAX:</b>
	STREET      CITY      STATE      ZIP CODE	
	<b>ACCOUNT#:</b>	

**HAVE YOU EVER FILED BANKRUPTCY?                      YES                      NO**

• IF YES, PLEASE GIVE DETAILS:

• BANKRUPTCY TYPE \_\_\_\_\_ YEAR \_\_\_\_\_

\*Authorized Signature: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

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## TERMS AND CONDITIONS

In consideration of the extension of credit by Thelen Materials, LLC, “Thelen” to Applicant and by signing the Application, Applicant agrees to the following Terms and Conditions, which terms and conditions are a part of this Application.

1. Upon approval of this Application, Thelen, in its sole discretion, and notwithstanding any request of the Applicant, will assign Applicant a maximum credit line and shall have the right to increase, decrease or terminate Applicant’s credit privileges under this Application at any time without prior notice to Applicant, except as otherwise provided by law.
2. All purchases by Applicant of goods and/or services from Thelen will be made in accordance with the Terms and Conditions of this Application and any invoices and/or other Thelen documents evidencing the Applicant’s obligations to Thelen all of which are incorporated herein by this reference. Applicant agrees and understands that Thelen at its sole discretion, may change the Terms and Conditions hereof.
3. Payment of the purchase price for goods and/or services acquired from Thelen shall be made pursuant to the terms set forth on each invoice, and Applicant agrees to pay all charges according to the payment terms established in said invoice. The entire outstanding balance due to Thelen on all invoices shall become due in full immediately upon default in the payment of any invoice.
4. Applicant agrees to pay interest in the amount of 1 ½ % per month, or the highest rate permitted by law, whichever is less on any payment considered past due until collected.
5. Applicant agrees to pay all costs of collection incurred by Thelen before and after the entry of any judgment, including attorney’s fees and expenses, should a default in payment or any other obligation of Applicant occur.
6. This Application and all transactions between Applicant and Thelen shall be governed by and interpreted in accordance with the laws and decisions of the State of Illinois, without regard to the conflicts of law provisions thereof.
7. Applicant and Thelen agree that any legal action with respect to this credit application, or the enforcement thereof, may be brought in the State or Federal Courts situated in Lake County, Illinois or McHenry County, Illinois. Applicant hereby waives any right Applicant may have to transfer or change the venue of any litigation filed in any court described above. **APPLICANT WAIVES TRIAL BY JURY IN ANY LEGAL ACTION DESCRIBED IN THIS PARAGRAPH.**

\*Authorized Signature: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

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## PERSONAL GUARANTY

The undersigned, \_\_\_\_\_ (“Guarantor”), having a financial interest in Applicant, and benefiting from the transactions contemplated by this Agreement, hereby personally guaranties the payment by Applicant to Thelen of all amounts due and owing now, and from time to time hereafter from Applicant to Thelen Materials, LLC, “Thelen” (the “Liabilities”). Guarantor expressly waives notice from Thelen of its acceptance and reliance on this Personal Guaranty, notice of sales made to Applicant, and notice of default by Applicant. The obligations of Guarantor hereunder shall not be affected, excused, modified or impaired upon the happening from time to time in any event. No set-off, counter-claim or reduction of any obligation, or any defense of any kind or nature which Guarantor has or may have against Applicant or Thelen shall be available hereunder to Guarantor against Thelen. In the event of a default by Applicant on its obligations to Thelen, may proceed directly to enforce its rights hereunder and shall have the right to proceed first against Guarantor, without proceeding with or exhausting any other remedies it may have. Guarantor further agrees that to the extent that Applicant makes a payment or payments to Thelen, which payment or payments, or any part thereof are subsequently invalidated, declared to be fraudulent or preferential, set aside or required to be repaid to Applicant, its estate, trustee, receiver or any other party under bankruptcy law, state, or federal law, common law, or equitable cause, then to the extent of such payment or repayment, the Liabilities or portion thereof which have been paid, reduced or satisfied by such amount so repaid shall be reinstated as of the date such initial payment, reduction or satisfaction occurred. Guarantor does hereby acknowledge that he or she may have rights of indemnification, contribution, reimbursement or exoneration from Applicant if Guarantor assumes or performs his or her obligations under this Personal Guaranty. Guarantor understands the benefits of having such rights. The benefits include, but are not limited to: (i) Guarantor’s right to the reimbursement from Applicant of all money spent from Guarantor’s performance of its obligations under this Personal Guaranty, and (ii) Guarantor’s right to succeed to any position held by Thelen after Guarantor has fulfilled its obligations under this Personal Guaranty. Guarantor, in further consideration of Thelen extending financial accommodations to Applicant, however, knowingly and voluntarily waives and relinquishes any rights of indemnification, contribution, reimbursement and exoneration from Applicant which may arise. Guarantor agrees to pay all costs, expenses and fees, including reasonable attorneys’ fees, which may be incurred by Thelen in enforcing this Personal Guaranty or protecting its rights following any default on the part of Guarantor. Guarantor agrees that an interest charge of one and one-half (1 ½ %) percent per month, or the highest rate permitted by law, whichever is less, shall be assessed on any amount due and owing to Thelen by Guarantor under this Personal Guaranty until collected. This Personal Guaranty shall be binding upon Guarantor and Guarantor’s heirs, successors, assigns, representatives and survivors, and shall insure to the benefit of Thelen, its successors, assigns, affiliates and shareholders and may be assigned by Thelen without notice to Guarantor. This Personal Guaranty shall be governed by and interpreted under the laws and decisions of the State of Illinois. Guarantor and Thelen agree that any legal action with respect to this Personal Guaranty, or the enforcement thereof, or any collateral or security therefore, may be brought in the State or Federal Courts situated in Lake County, Illinois or McHenry County, Illinois. Guarantor hereby waives any right Guarantor may have to transfer or change the venue of any litigation filed in any court described above. **GUARANTOR WAIVES TRIAL BY JURY IN ANY LEGAL ACTION DESCRIBED IN THIS PARAGRAPH.**

\*Authorized Signature: \_\_\_\_\_ Date \_\_\_\_\_

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**\*\*\*PLEASE ATTACH ALL SUPPORTING DOCUMENTATION\*\*\***

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To our Customer:

To properly handle the tax status of shipments to you, we must have the respective states official sales tax exemptions forms be filled out for documenting your sales tax exemption.

These exemption certificates must be completed and executed by you. If shipments are to go to more than one taxing state, separate executed certificates each with the proper registration number will be needed for each State.

If you are doing any business in Wisconsin that is sales tax exempt, attached is the WI S-211 Form that is required to be filled out and signed.

For Illinois sales tax exemption documentation, there are 3 separate forms:

1. CRT-61, for Resale Exemption
2. Exempt Entity (Government, Church, Charity, etc.)/Contractors Exemption Form for Customers/Contractors jobs that have an Exemption E number, this must be filled by the Exempt Customer or by a Contractor for each exempt job. For a customer who is an exempt entity (Government, Church, Charity, etc.) you just need to fill out Step 2 and sign. Please include a copy of the exemption certificate.
3. ST-587, for Manufacturing and Agriculture exemption.

Please fill out and sign the respective exemption form that applies to your purchases. If not signed, the State auditors will not accept the exemption.

If no sales tax exemption form is filled out, we will identify your purchases as subject to Sales Tax and we will then add appropriate tax on all shipments unless advised differently by your issuance of a signed sales tax exemption certificate.

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### INVOICE AND STATEMENT PREFERENCES:

We now have weekly Invoicing and monthly Statements by email.

How would you like to receive your Invoices (circle one):            PAPER                            EMAIL

How would you like to receive your Statements (circle one):            PAPER                            EMAIL

If by email what email address would you like the Invoices and/or Statement to go to:

EMAIL Address: \_\_\_\_\_

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# CRT-61 Certificate of Resale

## Step 1: Identify the seller

1 Name \_\_\_\_\_

2 Business address \_\_\_\_\_

\_\_\_\_\_  
City State Zip

## Step 2: Identify the purchaser

3 Name \_\_\_\_\_

4 Business address \_\_\_\_\_

\_\_\_\_\_  
City State Zip

5 Complete the information below. Check only one box.

The purchaser is registered as a retailer with the Illinois Department of Revenue. \_\_\_\_\_  
Account ID number

The purchaser is registered as a reseller with the Illinois Department of Revenue. \_\_\_\_\_  
Resale number

The purchaser is authorized to do business out-of-state and will resell and deliver property only to purchasers located outside the state of Illinois. See Line 5 instructions.

## Step 3: Describe the property

6 Describe the property that is being purchased for resale or list the invoice number and the date of purchase.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Step 4: Complete for blanket certificates

7 Complete the information below. Check only one box.

I am the identified purchaser, and I certify that all of the purchases that I make from this seller are for resale.

I am the identified purchaser, and I certify that the following percentage, \_\_\_\_\_ %, of all of the purchases that I make from this seller are for resale.

## Step 5: Purchaser's signature

I certify that I am purchasing the property described in Step 3 from the stated seller for the purpose of resale.

\_\_\_\_\_  
Purchaser's signature Date

**Note:** It is the seller's responsibility to verify that the purchaser's Illinois account ID or Illinois resale number is valid and active. You can confirm this by visiting our web site at [tax.illinois.gov](http://tax.illinois.gov) and using the Verify a Registered Business tool.

## General information

### When is a Certificate of Resale required?

Generally, a Certificate of Resale is required for proof that no tax is due on any sale that is made tax-free as a sale for resale. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

### Who keeps the Certificate of Resale?

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified property.

**Do not** mail the certificate to us.

### Can other forms be used?

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that a sale was made for resale must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for resale;
- the purchaser's signature and date of signing; and
- either an Illinois account ID number, an Illinois resale number, or a certification of resale to an out-of-state purchaser.

**Note:** A purchase order signed by the purchaser may be used as a Certificate of Resale if it contains all of the above required information.

## When is a blanket certificate of resale used?

The purchaser may provide a blanket certificate of resale to any seller from whom all purchases made are sales for resale. A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be for resale. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

## Specific instructions

### Step 1: Identify the seller

**Lines 1 and 2** Write the seller's name and mailing address.

### Step 2: Identify the purchaser

**Lines 3 and 4** Write the purchaser's name and mailing address.

**Line 5** Check the statement that applies to the purchaser's business, and provide any additional requested information.

**Note:** A statement by the purchaser that property will be sold for resale will not be accepted by the department without supporting evidence (e.g., proof of out-of-state registration).

### Step 3: Describe the property

**Line 6** On the lines provided, briefly describe the tangible personal property that was purchased for resale or list the invoice number and date of purchase.

### Step 4: Complete for blanket certificates

**Line 7** The purchaser must check the statement that applies, and provide any additional requested information.

### Step 5: Purchaser's signature

The purchaser must sign and date the form.

# Exempt Customer/Contractors Materials Exemption Certificate

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**Step 1: Contractor (if Purchaser of material)**

Name \_\_\_\_\_ Address \_\_\_\_\_  
Number and street

Phone (\_\_\_\_) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

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**Step 2: Identify the purchaser and purchaser's exemption certificate**

Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ Date of purchase \_\_\_\_\_  
Number and street Month / Day / Year

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Exemption number of the purchaser: \_\_\_\_\_

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**Step 3: Location or address of the real estate into which building materials will be permanently incorporated**

Name of Exempt Entity \_\_\_\_\_

Project Name \_\_\_\_\_

Location \_\_\_\_\_ Address \_\_\_\_\_  
Number and street

**OR**

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

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**Step 4: Identify the building materials you are purchasing**

Description of building materials purchased \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**Step 5: Sign below**

I certify that the materials described above will be permanently incorporated into real estate in the location indicated above under the Exemption number listed in Step 2 above.

\_\_\_\_\_  
Purchaser's signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

Please include a copy of Purchaser's Exemption Certificate





# ST-587 Exemption Certificate (for Manufacturing, Production Agriculture, and Coal and Aggregate Mining)

### Step 1: Identify the seller

The seller must keep this certificate.

Name \_\_\_\_\_

Address \_\_\_\_\_  
Number and street

Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

### Step 2: Identify the purchaser (lessor)

Name \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_  
Number and street

Date of purchase \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Write the purchaser's Illinois account ID number, FEIN or SSN.

Illinois account ID number \_\_\_\_\_

FEIN \_\_\_\_\_ SSN \_\_\_\_\_

### Step 3: Identify the lessee

Name \_\_\_\_\_

Address \_\_\_\_\_  
Number and street

Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

### Step 4: Identify the item(s) you are purchasing (or leasing)

Type of item(s) \_\_\_\_\_

Serial number(s) \_\_\_\_\_

### Step 5: Identify how you will use the item(s) listed in Step 4. Check the appropriate box. You must complete this step and also Step 6 if you are submitting this form as a blanket certificate.

I state that this item will be used

- primarily in the manufacturing or assembling of tangible personal property for wholesale or retail sale or lease, including graphic arts production.
- primarily in production agriculture.
- primarily for coal and aggregate exploration and related mining, off-highway hauling, processing, maintenance, and reclamation, but excluding motor vehicles required to be registered under the Illinois Vehicle Code.

### Step 6: Blanket Certificate Complete this step only if you are using this form as a blanket certificate. Check the appropriate box.

I am the identified purchaser, and I certify that

- all of the purchases that I make from this seller are eligible for the exemption identified in Step 5.
- the following percentage, \_\_\_\_\_ %, of all of the purchases that I make from this seller are eligible for the exemption identified in Step 5.

### Step 7: Sign below

Under penalties of perjury, I state that I have examined this certificate and, to the best of my knowledge, it is true, correct, and complete.

Purchaser's signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

You may photocopy this form or you may obtain additional forms by visiting our website at [tax.illinois.gov](http://tax.illinois.gov).

# ST-587 Exemption Certificate (for Manufacturing, Production Agriculture, and Coal and Aggregate Mining)

## General Information

### When is an Exemption Certificate required?

Generally, an Exemption Certificate is required for proof that no tax is due on any sale that is made tax-free as a sale of machinery or equipment used in graphic arts production, manufacturing machinery, equipment, and tangible personal property to be used primarily in manufacturing or assembling of tangible personal property, production agriculture, or coal and aggregate mining. Effective July 1, 2019, the manufacturing machinery and equipment exemption includes production related tangible personal property, such as supplies and consumables including fuels, coolants, solvents, oils, lubricants, and adhesives, hand tools, protective apparel, and fire and safety equipment, primarily used or consumed in a manufacturing process. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

### Who keeps the Exemption Certificate?

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified items. **Do not** mail the certificate to us.

### Can other forms be used?

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that an exempt sale of the qualified item was made must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for use primarily in (1) manufacturing or assembling of tangible personal property, (2) production agriculture, (3) coal and aggregate mining; and
- the purchaser's signature and date of signing.

**Note:** A purchase order signed by the purchaser may be used as an Exemption Certificate if it contains all of the previously stated required information.

### When is a blanket Exemption Certificate used?

The purchaser may provide a blanket Exemption Certificate to any seller from whom all purchases made from the identified seller will be exempt. Qualified exemptions include items used:

- primarily in the manufacturing or assembling of tangible personal property for wholesale or retail sale or lease, including graphic arts production.
- primarily in production agriculture.
- primarily for coal and aggregate exploration and related mining, off-highway hauling, processing, maintenance, and reclamation, but excluding motor vehicles required to be registered under the Illinois Vehicle Code.

A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be exempt. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

## Specific Instructions

### Step 1: Identify the seller

Provide the seller's name, address, and phone number on the lines provided.

### Step 2: Identify the purchaser (lessor)

Provide the purchaser's (lessor's) name, address, phone number, and date of purchase on the lines provided. You must also write the purchaser's identification number on the corresponding line.

### Step 3: Identify the lessee

If the purchaser is a lessor, provide the lessee's name, address, and phone number on the lines provided.

If the purchaser is not a lessor, leave this step blank and continue to Step 4.

### Step 4: Identify the item(s) you are purchasing (leasing)

This includes machinery and repair/replacement parts. Provide the type of item(s) and serial number(s) on the lines provided.

### Step 5: Identify how you will use the item(s) listed in Step 4

Check the appropriate box to indicate how the equipment will be used. You must complete this step if you are submitting this form as a blanket certificate.

### Step 6: Blanket Certificate

Complete this step **only** if you are using this form as a blanket certificate.

### Step 7: Sign Below

The purchaser must sign and date the form.



# Wisconsin Sales and Use Tax Exemption Certificate

# Form S-211

Do not send this certificate to the Department of Revenue

**Purchaser:** Complete this certificate and give it to the seller.

**Seller:** If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

Check One  Single Purchase  Continuous

Purchaser Information			
Business Name		Type of Business	
Business Address		City	State ZIP Code
Purchaser's Tax ID Number		State of Issue	
If no Tax ID Number, enter one of the following:	FEIN	Driver's License Number/State Issued ID Number	State of Issue
Seller Information			
Name			
Address		City	State ZIP Code

### Reason for Exemption

**Resale** (Enter purchaser's seller's permit or use tax certificate number) \_\_\_\_\_

### Manufacturing and Biotechnology

- Tangible personal property (TPP) or item under s.77.52(1)(b) that is used exclusively and directly by a manufacturer in manufacturing an article of TPP or items or property under s.77.52(1)(b) or (c) that is destined for sale and that becomes an ingredient or component part of the article of TPP or items or property under s.77.52(1)(b) or (c) destined for sale or is consumed or destroyed or loses its identity in manufacturing the article of TPP or items or property under s.77.52(1)(b) or (c) destined for sale.
- Machines and specific processing equipment and repair parts or replacements thereof, exclusively and directly used by a manufacturer in manufacturing tangible personal property or items or property under s.77.52(1)(b) or (c) and safety attachments for those machines and equipment.
- The repair, service, alteration, fitting, cleaning, painting, coating, towing, inspection, and maintenance of machines and specific processing equipment, that the above purchaser would be authorized to purchase without sales or use tax, at the time the service is performed. Tools used to repair exempt machines are not exempt.
- Fuel and electricity consumed in manufacturing tangible personal property or items or property under s.77.52(1)(b) or (c) in this state.  
Percent of fuel exempt: \_\_\_\_\_ %      Percent of electricity exempt: \_\_\_\_\_ %
- Portion of the amount of fuel converted to steam for purposes of resale. Percent of fuel exempt: \_\_\_\_\_ %
- Property used exclusively and directly in qualified research, by persons engaged in manufacturing at a building assessed under s. 70.995, by persons engaged primarily in biotechnology in Wisconsin, or a combined group member conducting qualified research for another combined group member that meets these requirements.

### Farming

(To qualify for this exemption, the purchaser must use item(s) exclusively and directly in the business of farming, including dairy farming, agriculture, horticulture, floriculture, silviculture, beekeeping or custom farming services.)

- Tractors (except lawn and garden tractors), all-terrain vehicles (ATV) and farm machines, including accessories, attachments, and parts, lubricants, nonpowered equipment, and other tangible personal property or items or property under s.77.52(1)(b) or (c) that are used exclusively and directly, or are consumed or lose their identities in the business of farming. This includes services to the property and items above.
- Feed, seeds for planting, plants, fertilizer, soil conditioners, sprays, pesticides, and fungicides.
- Breeding and other livestock, poultry, farm work stock, bees, beehives and bee combs.
- Containers for fruits, vegetables, bee products, grain, hay, and silage (including containers used to transfer merchandise to customers), and plastic bags, sleeves, and sheeting used to store or cover hay and silage. Baling twine and baling wire.
- Animal waste containers or component parts thereof (may only mark certificate as "Single Purchase").
- Animal bedding, drugs for farm livestock or on bees, and milk house supplies.

**Governmental Units and Other Exempt Entities**

Enter CES No., if applicable

- The United States and its unincorporated agencies and instrumentalities.
- Any federally recognized American Indian tribe or band in this state.
- Wisconsin state and local governmental units, including the State of Wisconsin or any agency thereof, Wisconsin counties, cities, villages, or towns, and Wisconsin public schools, school districts, universities, or technical college districts.
- Organizations organized and operated exclusively for religious, charitable, scientific, or educational purposes, or for the prevention of cruelty to children or animals. CES Number \_\_\_\_\_ (Required for Wisconsin organizations).

**Other**

- Containers and other packaging, packing, and shipping materials, used to transfer merchandise to customers of the purchaser.
  - Trailers and accessories, attachments, parts, supplies, materials, and service for motor trucks, tractors, and trailers which are used exclusively in common or contract carriage under LC, IC, or MC No. (if applicable) \_\_\_\_\_.
  - Machines and specific processing equipment used exclusively and directly in a fertilizer blending, feed milling, or grain drying operation, including repair parts, replacements, and safety attachments.
  - Building materials acquired solely for and used solely in the construction or repair of holding structures used for weighing and dropping feed or fertilizer ingredients into a mixer or for storage of such grain, if such structures are used in a fertilizer blending, feed milling, or grain drying operation.
  - Tangible personal property purchased by a person who is licensed to operate a commercial radio or television station in Wisconsin, if the property is used exclusively and directly in the origination or integration of various sources of program material for commercial radio or television transmissions that are generally available to the public free of charge without a subscription or service agreement.
  - Fuel and electricity consumed in the origination or integration of various sources of program material for commercial radio or television transmissions that are generally available to the public free of charge without a subscription or service agreement.  
Percent of fuel exempt: \_\_\_\_\_ %      Percent of electricity exempt: \_\_\_\_\_ %
  - Tangible personal property and items, property and goods under s.77.52(1)(b), (c), and (d) to be resold by \_\_\_\_\_ on my behalf where \_\_\_\_\_ is registered to collect and remit sales tax to the Department of Revenue on such sales.
  - Tangible personal property, property, items and goods under s.77.52(1)(b), (c), and (d), or services purchased by a Native American with enrollment # \_\_\_\_\_, who is enrolled with and resides on the \_\_\_\_\_ Reservation, where buyer will take possession of such property, items, goods, or services.
  - Tangible personal property and items and property under s.77.52(1)(b) and (c) becoming a component of an industrial or municipal waste treatment facility, including replacement parts, chemicals, and supplies used or consumed in operating the facility. Caution: Do not check the "continuous" box at the top of page 1.
  - Portion of the amount of electricity or natural gas used or consumed in an industrial waste treatment facility. (Percent of electricity or natural gas exempt \_\_\_\_\_ %)
  - Electricity, natural gas, fuel oil, propane, coal, steam, corn, and wood (including wood pellets which are 100% wood) used for fuel for **residential or farm use**.
 

	% of Electricity Exempt	% of Natural Gas Exempt	% of Fuel Exempt
<input type="checkbox"/> Residential .....	_____ %	_____ %	_____ %
<input type="checkbox"/> Farm .....	_____ %	_____ %	_____ %
- Address Delivered: \_\_\_\_\_
- Percent of printed advertising material solely for out-of-state use. \_\_\_\_\_ %
  - Catalogs, and the envelopes in which the catalogs are mailed, that are designed to advertise and promote the sale of merchandise or to advertise the services of individual business firms.
  - Computers and servers used primarily to store copies of the product that are sent to a digital printer, a plate-making machine, or a printing press or are used primarily in prepress or postpress activities, by persons whose NAICS code is 323111, 323117, or 323120.
  - Purchases from out-of-state sellers of tangible personal property that are temporarily stored, remain idle, and not used in this state and that are then delivered and used solely outside this state, by persons whose NAICS code is 323111, 323117, or 323120.
  - Other purchases exempted by law. (State items and exemption). \_\_\_\_\_

*I declare that the information provided is complete and accurate to the best of my knowledge, and that the product(s) purchased will be used in the exempt manner indicated. If a product is not used in an exempt manner, I will remit use tax on the purchase price at the time of first taxable use. I understand that failure to remit the use tax may result in a future liability, including tax, interest, and penalty.*

**CAUTION:** Using this certificate to avoid paying sales tax may result in a fine of \$250 for each transaction for which the certificate is used

Signature of Purchaser	Print or Type Name	Title	Date
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**(DETACH AND PRESENT TO SELLER)**